



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

Discovery I
Room 2

Wednesday, August 19, 2015

Minutes

I. CALL TO ORDER

- A. President Eagle called the meeting to order at 7:00 P.M.
- B. President Eagle established the existence of a quorum, with the following members present: Mr. Mettler, Ms. McCreary, Ms. Morris, Mr. Kizaraly and Ms. Eagle.
- C. The agenda was approved as submitted.

II. OPEN SESSION

The Pledge of Allegiance was led by Ms. Morris.

III. PUBLIC COMMENTS

None.

IV. REPORTS

- A. **Discovery II PSC Report** – Ms. McCreary read a written report from Jane Hankins. The PSC welcomed two new members for a total of 12 officers. The school year started with a workday and a back to school brunch. Parent jobs are being assigned and should be filled by August 31. The 2015-2016 event calendar for Discovery II was provided to the Board. New art studio spaces are under construction and after school art exploration and tinker days will continue this year. Parent Education is busy with planning a speaker series, running positive discipline classes and developing a new yard duty system.
- B. **Financial Update** – Cheryl Leong from Edtec presented the updates on the state budget and the forecasts for both campuses. She will report on 2014/2015 final numbers at the next meeting.
- C. **Superintendent/Executive Director Report**
 - Homeschool Update – The program opened with 21 students and remaining spots are still being offered.
 - Discovery II Facilities – The new modular buildings were delivered late and two classrooms floated between outdoor space, the atrium and a shared classroom for over 2 weeks.
 - Staffing – We are interviewing two candidates for the open RSP position at Discovery II.
 - The Discovery II Parent Academy 101 meeting will be called a Community Meeting. The content is expected to include a Parking presentation by Officer Mark Alvares, a talk on Reggio Emilia, a preliminary report from the PCSGP audit, a review of the LCAP highlights, a presentation of the Strategic Plan, and an explanation of the Nut Ban.

- The Special Day Class is going well with 5 students at this point. Dale spoke to all charter schools at a recent county meeting to alert them to our program.
- Pedagogy: Dale explained several aspects of the Reggio Emilia program, and highlighted several key books that are available for review. Discovery II teachers have been taking the online courses from Project Zero (Harvard University) on examples of Reggio approaches in the classroom. One aspect of Reggio involves extensive documentation of student observation, which fits with our LCAP. Emergent curriculum, formative assessments and observation are key elements. Three teachers at Discovery I are interested in taking on internships at Opal School to learn more about the Reggio approach.
- Safety Report
 - A student at Discovery II was accidentally hit in the eye on the first day of school by a thrown water bottle. He was taken to the hospital for evaluation but no permanent damage was expected.
 - A Spectrum student broke a Discovery II Classroom window the day before school started. No one was injured.

D. Discovery I Director Report

- Discovery I is fully staffed, including a new Band teacher. The Spanish program is parent led at the elementary level.
- A Staff Development Day on August 18th included reviewing the Strategic Plan and creating I Will... statements in response.
- There was a very high parent turnout on the first day of school.
- Parent Academy 101 is planned for September 24. It will include breakout sessions.
- The Chromebook program went very well last year. It is continuing this year with new units purchased for 6th graders. Last year's 8th grade units will cycle down to the elementary program.

E. Operations Report

- Enrollment – Discovery I currently has 557 students with offers out for all open spaces (maximum headcount of 571). Discovery II currently has 433 students with offers out for 4 openings (maximum headcount of 448).
- Funds Drive – Numbers were not available.

V. ACTION / DISCUSSION ITEMS

- A. On a motion made by Ms. McCreary seconded by Ms. Morris, the Board voted to approve Motion # 150819.1 to approve the contract with Nob Hill Catering as presented. Approved 5-0. Mr. Mettler – Aye, Ms. Morris – Aye, Mr. Kizaraly – Aye, Ms. Eagle – Aye, Ms. McCreary - Aye.
- B. The Board reviewed facility issues for Discovery II. The lease with SJUSD was modified to include space for two new modular buildings. The lease rate is the same as for the modular building installed last year. SJUSD has told Spectrum that their lease will not be renewed. They are receptive to possibly restructuring our lease terms.

Ms. Eagle, Ms. McCreary and Mr. Jones will visit a prospective site for relocating one campus.

- C. A slate of Board officers was proposed:
President – Barbara Eagle
Vice President – Libby Morris
Secretary – Joan McCreary
Treasurer – Joel Mettler

On a motion made by Ms. Morris and seconded by Mr. Kizaraly, the Board voted to approve Motion # 150819.2 to approve the appointment slate as recorded. Approved 5-0. Mr. Mettler – Aye, Ms. Morris – Aye, Mr. Kizaraly – Aye, Ms. Eagle – Aye, Ms. McCreary - Aye.

VI. APPROVAL OF CONSENT CALENDAR (ACTION)

- A. On a motion made by Mr. Mettler and seconded by Ms. McCreary, the Board voted to approve Motion # 150819.3 to approve the Consent Calendar as presented. Approved 5-0. Mr. Mettler – Aye, Ms. Morris – Aye, Mr. Kizaraly – Aye, Ms. Eagle – Aye, Ms. McCreary - Aye.

VII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

- A. Reports
Discovery Experience committee met to work on the baseline assessments. All six attendees represented Discovery I. Mr. Jones will help with outreach to Discovery II parents and staff for representation at the next meeting on August 24.

Finance Committee will be chaired by Mr. Mettler.
- B. Correspondence – Mr. Mettler and Ms. McCreary received correspondence from parents with school issues. These were forwarded to Mr. Jones.
- C. Board Calendar - Next Board Meeting will be held on September 16, 2015. The February meeting will be moved to February 10. The Board will provide breakfast for both campus staffs; Ms. McCreary to schedule. The Board will schedule a special meeting to conduct an annual Board review.
- D. Future Agenda Items were suggested, included FY14-15 results, Professional Development Plan, providing direction for Strategic Plan Committees, update on math and middle school at DII, update on Spanish at both schools, contract approval process.

VIII. CLOSED SESSION After a 5 minute break, began at 9:25PM.

- A. Personnel (Pursuant to Government Code §54957) – No action taken.
- B. Public Employee Performance Evaluation: Executive Director (Gov. Code 54957). The Board completed its review of Executive Director Dale Jones and together they set goals for 2015-2016. Goals will be presented to the community by Ms. Eagle.

IX. ADJOURN

The Board adjourned without objection at 10:43 P.M.